

**No.A.12011/01/2018-Ad.IA**  
**Government of India**  
**Ministry of Finance**  
**Department of Economic Affairs**

.....

Room No.230, North Block,  
New Delhi, the 20<sup>th</sup> March, 2018

**C I R C U L A R**

**Subject: Filling up of the post of Deputy Director (Medium Term Expenditure Framework-DD-MTEF) in the Ministry of Finance, Department of Economic Affairs on deputation Basis.**

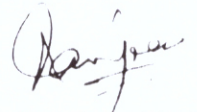
The undersigned is directed to state that it is proposed to fill up One anticipated vacancy of **Deputy Director (Medium Term Expenditure Framework-MTEF)**, in the Department of Economic Affairs, Ministry of Finance in the Level-11 of 7<sup>th</sup> CPC pay matrix on deputation basis. The eligibility conditions for recruitment to the post of DD(MTEF) are detailed in **Annexure-I**.

2. It is requested that the applications (in duplicate) from the eligible and willing officers who can be relieved, if selected, may be forwarded in the prescribed proforma as in **Annexure-II**, to this Department **within 60 days** from the date of publication in the Employment News along with the following documents:-

1. CR dossiers containing CRs for the last five years. In case of photocopies of CR dossiers, it should be duly attested by an officer not below the rank of Under Secretary to the Govt. of India. (Attestation on each page).
- ii. Vigilance/Disciplinary Clearance.
- iii. Integrity Certificate.
- iv. A statement showing major/minor penalties imposed during the last ten years. The statement is also required in case of 'NIL' information.
- v. Cadre clearance.

3. Applications received incomplete, otherwise than through proper channel and without the above-mentioned documents and after the due date will not be entertained. Further, the candidate who applies for the post will not be allowed to withdraw his candidature subsequently.

Hindi version enclosed.



**(Sanjeev Gupta)**

**Under Secretary to the Govt. of India**

**Copy to:**

1. All Ministries/Departments of the Government of India.
2. All Department of Ministry of Finance including Financial Sector Division.
3. All Heads of Organized Accounting Cadres: Office of:-
  - i. CGDA, M/o Defence, G. Block, DHQ P.O., New Delhi-1.
  - ii. Dy. Director General (PAF), D/o Posts, Room No.405, Dak Bhawan, Delhi.
  - iii. Dy. Director General (Accounts), D/o Telecommunications.
  - iv. Controller General of Accounts, Lok Nayak Bhawan, New Delhi-3, and
  - v. Finance Commissioner, Ministry of Railways, New Delhi.
4. Assistant Editor(Advt.), Employment News, Publication Division, Ministry of I & B, 7<sup>th</sup> Floor, Sookna Bhawan, CGO Complex, Lodhi Road, New Delhi with the request to publish the above vacancy circular in the forthcoming issue of Employment News. The bill may be forwarded to Shri Sanjeev Gupta, Under Secretary, Room No.241-E, North Block, New Delhi-110001.
5. H.I.C. They are requested for Hindi version of this circular.
6. Finance Library.
7. Sr./Tech.Director(NIC) with the request to upload the vacancy circular on the website of DEA.
8. Spare Copies-15.



## ANNEXURE-I

1. Name of the Post : Deputy Director (Medium Term Expenditure Framework)
2. Number of Vacancy : One
3. Classification : General Central Service, Group 'A' Gazetted
4. Ministry / Department : Ministry of Finance,  
Department of Economic Affairs.
5. Scale of Pay : Level-11 of 7<sup>th</sup> CPC pay matrix
6. Method of Recruitment : Deputation.
7. Eligibility Conditions:

### DEPUTATION:

Deputation (including Short-Term Contract.)-

Officers under the Central Government or State Government or Universities or Recognised Research Institutions or Public Sector Undertaking or Semi Government or Autonomous or Statutory Organisations:-

- a. (i) holding analogous posts on regular basis in the parent cadre or department; or
  - (ii) with five years' regular service rendered after appointment thereto on regular basis in Level-10 (Rs. 56100-177500/-) of the pay matrix or equivalent in the parent cadre or Department; or
  - (iii) with five years' regular service rendered after appointment thereto on regular basis in the Level-9 (Rs. 53100-167800/-) of the pay matrix or equivalent in the parent cadre or Department; or
  - (iv) with six years' regular service rendered after appointment thereto on regular basis in the Level 8 (Rs. 47600-151100/-) of the pay matrix or equivalent in the parent cadre or Department; and
- b. Possessing the following qualifications:-
    - i. Pass in the Subordinate Account or Audit Service examination or equivalent examination conducted by any organized Accounts Department of the Central Government; or
    - ii. Successful completion of training in the cash and accounts work in the Institute of Secretariat Training and Management or equivalent training course and a minimum of five year experience in cash, accounts and budget work.

**Note 1.-** Period of deputation (including short-term contract) including the period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not to exceed three years.

**Note 2.-** The maximum age-limit for appointment by deputation (including short-term contract) shall be not exceeding fifty-six years' as on the closing date of receipt of applications.



## PROFORMA

1. Post applied for
2. Name and address in Block letters
3. Date of Birth
4. Date of Retirement under Central Govt. Rules.
5. Educational Qualifications
6. Whether Educational and other Qualifications required for the post are satisfied? (If any qualifications has been treated as equivalent to the one prescribed in the rules, state the Authority for the same)

Qualification/Experience  
Required

Qualification/Experience  
Possessed

7. Please state clearly whether in the light of entries made by you above, you meet the requirement of the post?
8. Details of employment, in chronological order. (enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Ministry/ Department	Post held	From	To	Scale of Pay	Nature of duties	Basic Pay
-------------------------	--------------	------	----	-----------------	---------------------	-----------

9. Nature of present employment i.e. ad-hoc or temporary  
Or quasi-permanent or permanent.
10. In case the present employment is held on  
Deputation basis/contract basis, please state;
  - a) The date of initial appointment :
  - b) Period of appointment on deputation/contract :
  - c) Name of the parent Office/Organization to which belong

11. Additional details about present employment  
Please state whether working under  
(a) Central Government  
(b) State Government  
(c) Autonomous Organisation  
(d) Universities  
(e) Others
12. Are you in revised scale of pay? If yes,  
give the date from which the revision took  
place and also indicate the pre-revised scale.
13. Total emoluments drawn per month
14. Whether belongs to SC/ST
15. Additional information, if any
16. Remarks (if any)

**Signature of the Candidate**  
**Address** \_\_\_\_\_  
\_\_\_\_\_

Service particulars given by the applicant are verified with reference to service records and found to be correct.

**Signature with seal of the Competent Authority**