



भारत सरकार, वित्त मंत्रालय
GOVERNMENT OF INDIA, MINISTRY OF FINANCE

राष्ट्रीय बचत संस्थान

NATIONAL SAVINGS INSTITUTE

आई.सी.सी.डब्ल्यू बिल्डिंग, 4, दीन दयाल उपाध्याय मार्ग, नई दिल्ली-2
ICCW Building, 4, Deen Dayal Upadhyaya Marg, New Delhi-2



सूचना का
अधिकार

Mail : nsi@nsiindia.gov.in

http// : www.nsiindia.gov.in

No. _____/1/6(3)2017

2901-2921

FAX - 011 23231627

Tel : 011 23237153/23237154

Dated : 17-7-2017

CIRCULAR

Sub: Appointment to the post of Deputy Director in Pay Matrix - 7 in PB-2 (Rs. 9300-34800) + Grade Pay Rs. 4600 in National Savings Institute on deputation basis.

- 1) Application are invited from eligible persons for appointment to the post of Deputy Director in Pay Matrix - 7 in PB-2 (Rs. 9300-34800) + Grade Pay Rs. 4600 on deputation basis from Officers of the Central/State Government/Union Territories having the qualifications and experience as mentioned in Annexure - I
- 2) The application of the eligible and willing Officers and who can be spared immediately may be forwarded(in duplicate) through proper channel in the prescribed proforma (Annexure-II) alongwith attested copies of ACR/APAR(attested on each page) for the last five years, Cadre Clearance Certificate, Vigilance Clearance Certificate, Integrity Certificate and details of Major/Minor Penalty imposed during last 10 years in the enclosed proforma (Annexure-III). The applications may be forwarded to the undersigned within a period of 60 days from the date of issue of the circular.
- 3) While forwarding the applications it may be verified and certified that the particulars furnished by the Officers are correct. Applications received after the last date or without character rolls or otherwise found incomplete will not be considered. No action will be taken on advance copies of applications or applications not received through proper channel.
- 4) The candidates who apply for the post, after appointment to the post of Deputy Director will not be allowed to withdraw their candidature unless they complete the deputation period.

(A.K.Chauhan)

Joint Director & HOD

To,

- 1) The Secretary, Union Public Service Commission, New Delhi
- 2) Chief Secretary/ Administrator of all State & Union Territory Govt. for circulation to all Departments under their control.
- 3) Shri Amrish Kumar, Under Secretary to the Government of India, Ministry of Finance(DEAs), New Delhi with the request that the circular may kindly be posted on Ministry's website.
- 4) All Regional Directors, NSI. The circular should be forwarded to all Central/State Government offices in their respective area.
- 5) All Central Government Department located in New Delhi
- 6) Website of National Savings Institute

Joint Director & HOD

CURRICULUM VITAE PROFORMA

- 1 Post applied for
- 2 Name and Address
(in Block Letter)
- 3 Date of Birth
(in Christian era)
- 4 Date of retirement under Central / State
Government Rules
- 5 Educational Qualifications
- 6 Whether Educational and other
Qualifications required for the post are
satisfied. (If any qualification has been
treated as equivalent to the one prescribed in
the Rules, state the authority for the same)

	Qualifications / Experience required	Qualifications / Experience by possessed by the officer
Essential	(1) (2) (3)	
Desirable	(1) (2) (3)	

- 7 Please State clearly whether in the light of
entries made by you above, you meet the
requirement of the post
- 8 Details of employment, in chronological order. Enclose a separate sheet duly authenticated
by your signature, if the space below is insufficient.

Office / Institution	Post Held	From	To	Scale of Pay and Basic Pay	Nature of duties (in details)

- 9 Nature of present employment i.e. ad-hoc or
Temporary or Quasi-Permanent or
Permanent
- 10 In case the present employment is held on
deputation / contract basis, please state-
 - a) The date of initial appointment
 - b) Period of appointment on
deputation/contract
 - c) Name of the parent office/
organization to which you belong

It is certified that:

1. The date of birth, qualification, experience and other details given by Shri/Smt./Kum _____ in Annexure-II of this application for the post of Deputy Director in National Savings Institute have been verified and found to be correct.
2. Integrity of *Shri/Smt./Kum _____ is certified.
3. No Vigilance or disciplinary proceedings is either pending or contemplated against the officer.
4. No major/minor penalty has been imposed on him/her during the last 10 years.
5. Cadre Clearance of the Competent Authority has been obtained. We have no objection to relieve *Shri/Smt./Kum. _____ if he/she is selected for the post of Deputy Director in National Savings Institute on deputation basis.
6. The National Savings Institute will be informed at the earliest, if any vigilance or disciplinary proceeding is initiated or contemplated against the officer after his/her application is forwarded.
7. Attested copies of ACRs/APARs of the Officer for the last five years are enclosed.
8. In case of selection *Shri/Smt./Kum _____ would be allowed to retain lien in his/her regular post of _____ during the period of his/her appointment as Deputy Director in National Savings Institute on deputation basis (in case of applicants to be considered on deputation basis).

*Strike out whichever is not applicable.

Date :

Address:

Signature of the authorized Officer

(Name & Designation)

Seal of the Officer
Full address of the authorized Officer
with Telephone/Fax No.